

Groveland Municipal Light Department  
Minutes of Meeting  
January 21, 2015

Present: R. Brady, K. Cross, Sean LaBelle, M. Cloutier, M. Croteau, Kevin Snow & Lynn Quintiliani

Time Started: 4:05 p.m.

The Pledge of Allegiance was performed by all present.

- A motion by R. Brady to amended Agenda to remove Power Supply update and move negotiation with the manager to executive session.
- 2<sup>nd</sup> by K. Cross.
- All in favor.

Approval of the Agenda:

- Motion to approve by S. LaBelle.
- 2<sup>nd</sup> by K. Cross.
- All in Favor.
  
- A motion was made by R. Brady to move to go into Executive Session to negotiate with non-union personnel where a vote may be taken by the commissioners of the Light Department:
- 2<sup>nd</sup> by K. Cross.

Roll Call Vote:

- K. Cross: Aye.
- R. Brady: Aye
- S. LaBelle: Aye
  
- At 5:00 a motion was made to reconvene to regular session by K. Cross to discuss regular Light Department business.
- 2<sup>nd</sup> by K. Cross.

Roll Call Vote:

- S. LaBelle: Aye
- R. Brady: Aye
- K. Cross: Aye
  
- The result of the Executive session is as follows: to increase the pay of the linemen each year for the next three by 3% and to increase the pay of the two clerks in the office by \$1.00 plus 3% for each of the next three years. The managers' salary was set at \$145,500.00 for 2015.

**Approval of Warrant:**

- Motion by S. LaBelle
- 2<sup>nd</sup> by K. Cross.
- All in favor.

**Approval of minutes for regular session and executive meetings of December 16<sup>th</sup>, 2014.**

- Motion to approve by K. Cross.
- 2<sup>nd</sup> by S. LaBelle.
- All in favor.

**Lease extension for Daniels Electric:**

- M. Cloutier shows the commissioners a diagram of the building at 944 Salem St. He mentions that Steve Daniels would like to rent the area above his unit for storage.
- S. LaBelle asked many questions about the space in the building in general. He was satisfied with the information given.
- K. Cross makes a motion that the Board of Commissioners authorizes the General Manager to negotiate extending the lease with Daniels Electric, LLC at 944 Salem Street Unit E on those commercial terms and conditions deemed acceptable to the Groveland Municipal Light Department as determined by the General Manager. The lease may be extended to as many as five years and will allow the use of the storage area above the office and stock room of Unit E.
- 2<sup>ND</sup> by R. Brady
- All in favor.
- M. Cloutier and K. Cross discussed how the office would be laid out with the other Commissioners. M. Cloutier explains how the trucks can fit in the space. He thinks that Mr. Tub can remain where they are. A discussion ensued about the remaining space and what to do with it.
- K. Cross is opposed of leasing more space until GELD know what they need. Both of the other commissioners agree.
- M. Cloutier discuss the fire alarm system. The cost is \$6000.00 to \$10,000.00 to install a commercial panel and bring the alarm system up to code.
- K. Cross asked if it tied into the Police Department.
- M. Cloutier mentions yes.

**Taxes for 944 Salem St:**

- M. Cloutier handed out the tax invoice. M. Cloutier started by saying we are tax exempt but not the part we rent out. The tax bills go to the tenants as if they own it according to the law. M. Cloutier would like to pay the tax now and work out the details once GELD occupies the property. M. Cloutier mentioned that he had a discussion with Deb at Town Hall.
- K. Cross asked what Diedre Lawrence thinking about this.
- M. Cloutier says it is more a political thing.
- S. LaBelle and K. Cross think it looks better if GELD pays it now.
- R. Brady asked what does GELD gain.
- R. Brady also mentions that \$9,000.00 will not be given in lieu of taxes.
- M. Cloutier will keep the Commissioners up to date and will call Denise tomorrow.

**Managers' report:**

- Financial, balance sheet was handed out.
- Followed by two income statements. (One with year to date and the other compared to last year.)
- M. Cloutier mentions that the Light Department is very healthy and has worked itself out of the hole, net income is positive. This month we net \$53,000.00 but December maybe a net loss. Investment income we made \$209,000.00 for the year. GELD has a half million net income for the year, below the 8% allowed by the DPU.

Other:

- M. Cloutier mentions that Kenneth Rhudick has hurt his shoulder. He was operated on it and is doing well. He will be out two to four months.
- K. Cross asked M. Cloutier if the Pines have gotten in touch with the Light Department.
- M. Cloutier is aware of the project down the Pines.

Motion to adjourn the meeting at 6:00 by K. Cross

- 2<sup>nd</sup> by S. LaBelle
- All in favor.

Approval of minutes:

K. K. Cross

Date:

2-18-15